

Note: Any items entered in *italics* have **not** been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
20 September (Special meeting 9.30am)	1 Corporate Plan 2012-17 [Lead Member for Modernisation to be invited]	To consult with the Committee on the Council's draft Corporate Plan	Effective input into the Corporate Plan 2012-17 and scrutiny of the draft corporate priorities and improvement objectives to ensure that the process for its development have been robust	Alan Smith/Tony Ward	July 2012
18 October	1 Review of Foundation Phase Provision and outcomes of Foundation Phase Data, KS 2 and KS3 assessments [Education]	To consider the findings of the Review of the Foundation Phase and the provisional exam and teacher assessment results	Identification of any shortfalls in performance and development of measures to improve performance and the delivery of education	Gwenn Brockley/Julian Molloy	By SCVCG November 2011
	2 Planning Enforcement	Details of financial, legal and other resources available to the Planning Enforcement Team and its performance in delivering its services	Identification of options to alleviate pressures and improve the Council's performance in this service area	Gary Williams/Paul Mead	February 2012 (rescheduled March 2012 and June 2012)
	3 Corporate Complaints Policy and <i>Your Voice' complaints performance (Q1)</i>	(i) To consider the findings of the review of the Corporate Complaints Policy; and (ii) <i>To scrutinise Services' performance in complying with the Council's complaints process for Q1 2012/13</i>	(i) The development of a complaints process that delivers better outcomes for service users and the Authority as a whole; and (ii) <i>Identification of areas of poor performance with a view to the developing</i>	Jackie Wallley/Steven Goodrum	June 2012

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				<i>recommendations to address weaknesses.</i>		
	4	Annual Performance Review Report 2011/12	To report the Council's performance against the set PIs for 2011/12	Identification of trends or areas of poor performance leading to recommendations to address declining performance and realise the Council's ambition to be a high performing authority	Tony Ward	September 2011 (rescheduled July 2012)
29 November	1	Corporate Risk Register	To consider the Council's Corporate Risk Register	Identification of effective measures to address the high level risks	Tony Ward	February 2012
	2	Your Voice' complaints performance (Q2)	To scrutinise Services' performance in complying with the Council's complaints process	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Steven Goodrum	July 2012
	3	Review of Licensing Matters	To consider the findings of the comprehensive review of licensing matters and procedures conducted by the Internal Audit Department (with specific emphasis on taxi licensing and safeguarding responsibilities)	The development of robust licensing polices and procedures that will provide assurances that the Council is taking all reasonable measures with respect to complying with all licensing and safeguarding legislation, and in mitigating risks to vulnerable groups who use services licensed by the Authority	Ivan Butler/Graham Boase	April 2012 (rescheduled by SCVCG April 2012 and July 2012 and by Committee July 2012)
10 January 2013	1	External Examinations and Teacher Assessments 2010 – 2011 [Education]	To review the performance of schools and that of looked after children	Scrutiny of performance leading to recommendations for improvement	Julian Molloy	By SCVCG November 2011

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	2	Estyn Action Plan [Education]	To monitor the progress achieved to date in implementing the actions to address the 2 recommendations in the 2012 Estyn Inspection of the Quality of Education Services	Better quality services and better outcomes for pupils through early identification of any slippages in progressing actions, or in implementing mitigating measures to address risks identified	Karen Evans/Diane Hesketh	June 2012
	3	Corporate Plan 2012/13 (Q2)	To monitor the Council's performance in delivering its Corporate Plan 2012/13	Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Tony Ward	July 2012
21 February	1	Your Voice' complaints performance (Q3)	To scrutinise Services' performance in complying with the Council's complaints process	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Steven Goodrum	July 2012
11 April	1	Corporate Plan 2012/13 (Q3)	To monitor the Council's performance in delivering its Corporate Plan 2012/13	Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Tony Ward	July 2012
23 May	1	Your Voice' complaints performance (Q4)	To scrutinise Services' performance in complying with the Council's complaints process	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Steven Goodrum	July 2012

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June/July (tbc)	1	Corporate Plan 2012/13 (Q4)	To monitor the Council's performance in delivering its Corporate Plan 2012/13	Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Tony Ward	July 2012
Sept/Oct (tbc)	1	Annual Performance Review Report 2011/12	To report the Council's performance against the set PIs for 2011/12	Identification of trends or areas of poor performance leading to recommendations to address declining performance and realise the Council's ambition to be a high performing authority	Tony Ward	July 2012
Nov/Dec (tbc)						

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered

Information/Consultation Reports

Date	Item (description / title)	Purpose of report	Author	Date Entered
Information Report September 2012	Service Challenge Process Update	To update the Committee on the outcomes of the latest round of service challenges and assist it to identify slippages in performance or pressures facing services for the purpose of initiating measures to address any problems	Alan Smith/Tony Ward	April 2012

10/08/2012

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
18 October	4 October	29 November	15 November	10 January 2013	22 December 2012

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